

Yellow Medicine County Board Meeting Minutes
January 8, 2019

Judge Knutsen conducted the Swearing in for the Elected Officials. Those taking the Oath included Commissioners Greg Renneke and John Berends (both re-elected), County Attorney Keith Helgeson (re-elected) and Sheriff Bill Flaten (re-elected). In addition, Darwyn Bach was sworn in as a Soil and Water Conservation District Manager.

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Gary Johnson, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Noah Lusti.

Pledge of Allegiance

Election of Chair 01-08-19-01 Commissioner Antony called for nominations for the 2019 County Board Chair. Commissioner Berends nominated Commissioner Renneke. Commissioner Antony called for additional nominations three times and heard none. Motion by Commissioner Berends and seconded by Commissioner Johnson to close nominations and cast a unanimous ballot for Commissioner Renneke for 2019 County Board Chair. Motion carried with all voting in favor.

Election of Vice-Chair 01-08-19-02 Chairman Renneke called for nominations for 2019 County Vice-Chair. Commissioner Johnson nominated Commissioner Berends. Chairman Renneke called for additional nominations three times and heard none. Motion by Commissioner Johnson and seconded by Commissioner Antony to close nominations and cast a unanimous ballot for Commissioner Berends for 2019 County Board Vice-Chair. Motion carried with all voting in favor.

Approve Agenda 01-08-19-03 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the agenda with the following changes: remove hiring of an Eligibility Worker in the Family Service Center from the Consent Agenda, add resolution #3-2019 to the Regular Agenda, add quote for window film in the Government Center to the Regular Agenda and add Child Welfare Juvenile Justice Grant to the Consent Agenda. Motion carried with all voting in favor.

2019 Organizational Business

Committee/Board/Task Force/Delegate Appointments 01-08-19-04 The Board reviewed the list of committee, task force and board assignments. Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the list of committee, board, task force and delegate appointments for 2019. Motion carried with all voting in favor. A complete list of appointments is on file with the Finance & Administration Department and on the county website.

Meeting Dates and Times 01-08-19-05 Motion by Commissioner Johnson and seconded by Commissioner Kack to set regular County Board meetings for the 2nd and 4th Tuesdays of the month at 9:00 a.m. at the Yellow Medicine County Board Room. The December 24, 2019 board meeting will be scheduled for December 26, 2019. Motion carried with all voting in favor.

Official Newspaper 01-08-19-06 Motion by Commissioner Antony and seconded by Commissioner Berends to designate the Canby News as the official 2019 County newspaper. Motion carried with all voting in favor.

Gopher Bounty 01-08-19-07 Motion by Commissioner Antony and seconded by Commissioner Kack to set the gopher bounty as a 50/50 match with townships up to \$2 per gopher. Motion carried with all voting in favor.

Mileage Rate 01-08-19-08 Motion by Commissioner Antony and seconded by Commissioner Berends to follow the IRS rate which is 58 cents per mile for 2019. Motion carried with all voting in favor.

Meal Reimbursement 01-08-19-09 Motion by Commissioner Johnson and seconded by Commissioner Berends to leave the meal reimbursement amount the same as 2018 at \$40 per day for 2019. Motion carried with all voting in favor.

Tax Forfeit Fees 01-08-19-10 Motion by Commissioner Antony and seconded by Commissioner Berends to approve Resolution #01-2019 as presented authorizing 20% of the tax-forfeit proceeds remaining after the appointments required under M.S. 282.08, Subdivisions 1 through 3, be used for the acquisition and maintenance of county parks and recreational areas. Motion carried with all voting in favor.

Charging Attorney Costs to Human Services 01-08-19-11 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve charging the actual costs of the County Attorney's Office services provided to Human Services to the Human Services Fund. Motion carried with all voting in favor.

Consent Agenda 01-08-19-12 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the consent agenda items as follows: December 27, 2018 County Board meeting minutes; request for permanent status for employee; approve budget amendments for year-end 2018; approve Child Welfare Juvenile Justice Grant. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 01-08-19-13 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$4,882.92 Ditch Fund, \$174,288.16 Revenue Fund, \$35,108.21 Road & Bridge Fund, \$47,741.99 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Adult Mental Health Local Advisory Committee, Area II and broadband meeting. Commissioner Berends reported on broadband meeting. Commissioner Johnson reported on broadband meeting and 6W Community Corrections. Commissioner Antony reported on 6W Community Corrections and broadband meeting. Commissioner Renneke reported on a request from Belview Snow Club.

Regular Agenda

AFSCME Staff Representative Joe McMahon was present to discuss a Step III Grievance for the Highway Union. The grievance requests that the County continue sending paper direct deposit stubs to the Highway Department employees via mail. There was discussion on possible resolution options. Some of those include assuring that all equipment is in working order at each shop, adequate internet connection is established and that there is training for those in need prior to implementing the new process. After some discussion, Chair Renneke will provide a request to extend the response period until after the next board meeting.

The board recessed for break at 11:02 a.m.

The board reconvened at 11:14 a.m.

Lance Kalthoff, MNDOT and Andy Sander, Highway Department, discussed the TH 23 project going south out of Granite Falls.

JPA with the City of Granite Falls 01-08-19-14 Sheriff Bill Flaten discussed a Joint Powers Agreement with the City of Granite Falls regarding law enforcement records and video management. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Joint Powers Agreement as presented. Motion carried with all voting in favor.

Resolution #02-2019 01-08-19-15 Janel Timm, Property and Public Services Director, presented resolution #02-2019 that gives a favorable recommendation for the City of Hanley Falls to acquire two tax forfeited properties. Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #02- 2019 as presented. Motion carried with all voting in favor.

Tractor Mower Purchase 01-08-19-16 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the low quote from Haug Implement in the amount of \$18,499 (includes trade-in) for the purchase of a tractor mower with attachments for the Maintenance Department. One other quote was received. Motion carried with all voting in favor.

Pro-West & Associates Agreement 01-08-19-17 Dennis Pederson, IT Coordinator, presented information regarding an agreement with Pro-West & Associates for a GIS assessment and on-going services. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the GIS assessment from Pro-West & Associates in the amount of \$5,445.40. Motion carried with all voting in favor.

Janel Timm, Property and Public Services Director, presented a quote for window film for windows in the Government Center. The board director Ms. Timm to seek an additional bid for the window film as well as quotes to replace a window in the Government Center.

Resolution #03-2019 01-08-19-18 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #03-2019 that replaces the appointment of the County Administrator. Administrator Heglund's appointment will be revoked effective January 8, 2019 and Angie Steinbach's appointment will begin on January 9, 2019. Motion carried with all voting in favor.

Department/Program Updates

Keith Helgeson, County Attorney and Mary Anderson, Legal Assistant, gave an update.

Other Business None

Informational None


Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 01-08-19-19 Motion by Commissioner Berends and seconded by Commissioner Antony to adjourn at 12:35 p.m. Motion carried with all voting in favor.

Witness:


Greg Renneke, Chair

Attest:


Angie Steinbach, County Administrator